



BOARD OF BEHAVIORAL SCIENCES
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MEETING NOTICE

Budget and Efficiency Committee

April 17, 2006

1:30 p.m. to 2:30 p.m.

Radisson Hotel

6225 West Century Boulevard

Los Angeles, CA 90045

I. Introductions

II. Strategic Plan Goals 2, 5 & 6 – Report on Progress

Goal 2: Build an excellent organization through effective leadership and professional staff.

Objective 2.1 -- Meet 80% of training goals identified in IDPs by June 30, 2006.

Objective 2.2 -- Reduce average application processing time by 33% by December 30, 2006.

Objective 2.3 -- Increase staff training hours by 15% by June 30, 2010.

Objective 2.4 -- Joint participation by executive staff and board members in 20 external events (non-board meeting) by June 30, 2010.

Goal 5: Utilize technology to improve and expand services.

Objective 5.1 -- Provide the ability to accept electronic payments by June 30, 2008.

Objective 5.2 -- Process 70% of all renewal applications on-line by June 30, 2009.

Objective 5.3 -- Process 33% of all new applications on-line by June 30, 2010

Objective 5.4 -- Provide the ability to check the status of all applications online by June 30, 2010.

Goal 6: Maximize the efficiency and effectiveness of the Board's resources.

Objective 6.1 -- Increase licensing staff productivity 13% by June 30, 2010

Objective 6.2 -- Increase enforcement staff productivity in processing consumer complaints 29% by June 30, 2010.

Objective 6.3 -- Increase examination staff productivity 15% by June 30, 2010.

III. Review and Possible Action Regarding Fee Reduction Proposal

IV. Budget Update

V. Suggestions for Future Agenda Topics

Public Comment on items of discussion will be taken during each item. Time limitations will be determined by the Chairperson. Items will be considered in the order listed. Times are approximate and subject to change. Action may be taken on any item listed on the Agenda.

THIS AGENDA AS WELL AS BOARD MEETING MINUTES CAN BE FOUND ON THE BOARD OF BEHAVIORAL SCIENCES WEBSITE AT www.bbs.ca.gov

NOTICE: The meeting facilities are accessible to persons with disabilities. Please make requests for accommodations to the attention of Paul Riches at the Board of Behavioral Sciences, 1625 N. Market Boulevard, Suite S-200, Sacramento, CA 95834, or by phone at 916-574-7840, no later than one week prior to the meeting. If you have any questions please contact the Board at (916) 574-7830.

State of California

M e m o r a n d u m

To: Budget and Efficiency Committee

Date: April 10, 2006

From: Paul Riches

Telephone: (916) 574-7840
Extension:

Subject: Strategic Plan Update

Background

The board formally adopted the new strategic plan at its November 2005 meeting. As part of the implementation of the strategic plan, each committee will receive a progress update on the strategic objectives under its jurisdiction. This regular exchange of information provided will provide mutual accountability between staff and board members in accomplishing our shared objectives.

Goal 2: Build an excellent organization through effective leadership and professional staff.

Objective 2.1 -- Meet 80% of training goals identified in IDPs by June 30, 2006.

Methodology

Staff reviewed Individual Development Plans completed in the 2005/2006 fiscal year and found that the plans indicated 23 separate training courses be completed.

Target

Staff would need to complete 18 courses to satisfy the objective.

Current Performance

The backlog of Individual Development Plans (IDPs) has been eliminated, and the board is now current. Of those IDPs given in the current fiscal year, 8 staff members identified 23 classes they desired to attend. To date 21 classes have been completed. This is an 88% completion rate.

This objective has been satisfied for the current quarter. Staff will return with recommendations regarding either the revision or elimination of this objective at a future committee meeting.

Objective 2.2 -- Reduce average application processing time by 33% by December 30, 2006.

Applicants place a priority on the timely resolution of their application, and this objective was established to improve the board's responsiveness to its applicants.

Methodology

Application processing time is defined as follows:

of days from receipt of application - # of days elapsed awaiting resolution of deficiencies

Results for Baseline Period

Baseline processing time was established in the period from April – June 2005 as .

In the most recent quarter, the average processing time across all programs was 13.4 days.

Target Processing Times

An average processing time of 15.7 days would satisfy this strategic objective. The processing time for the January – March 2006 quarter was 13.4 days which is a 43% reduction in processing time.

Future Focus

This has been satisfied for this quarter and staff anticipates not only maintaining this performance but that additional improvement in application processing times is possible. Staff is evaluating further processing time reductions as an objective.

Additionally, the licensing statistics clearly indicate the significant delays caused by deficient applications. The same statistics indicate wide divergence of deficiency rates among the four principal licensing programs

- 37% of MFT applications are deficient
- 29% of LCSW applications are deficient
- 13% of IMF applications are deficient
- 6% of ASW applications are deficient

Staff is developing a proposal to modify this objective targeting a reduction in overall processing times including deficiencies.

Objective 2.3 -- Increase staff training hours by 15% by June 30, 2010.

Methodology

Staff reviewed training records for the prior two fiscal years to establish an average number of training hours to utilize as a baseline.

In the fiscal year 2003/2004, staff completed 150 hours of formal training.
In the fiscal year 2004/2005, staff completed 813 hours of formal training.
This data yields an average of 481 hours of staff training over the two year period.
Given the significant divergence between those two numbers, staff will use the 2004/2005 fiscal year as the baseline for this objective.

Target

Staff would need to complete 934 hours per year to satisfy the objective.

Current Performance

In the fiscal year 2005/2006, to date, staff completed 720 hours of formal training. This is 86% of the prior year training hours. An additional 214 hours would need to be completed in the balance of this year to satisfy the objective this year. However, the objective sets a compliance date of June 30, 2010.

Objective 2.4 -- Joint participation by executive staff and board members in 20 external events (non-board meeting) by June 30, 2010.

This objective was included to develop closer working relationships between board members and board staff outside the context of formal board and committee meetings. The following list includes both past and currently scheduled events.

1. *October 2005* MSW educators meeting at USC [Peter Manoleas, Paul Riches]
2. *January 2006* MSW student meeting at UC Berkeley [Peter Manoleas, Paul Riches, Janene Mayberry]
3. *March 2006* National Association of School Psychologists meeting in Anaheim [Judy Johnson, Paul Riches]
4. *April 2006* MFT Student outreach meeting at Pepperdine University [Karen Pines, Sean O'Connor]
5. *April 2006* NASW annual meeting in Los Angeles [Judy Johnson, Sean O'Connor, Paul Riches]
6. *May 2006* CAMFT annual meeting in Palm Springs [Joan Walmsley, Mona Maggio, Paul Riches]
7. *June 2006* MFT students and educators meeting at Phillips Graduate Institute [Ian Russ, Paul Riches, Kari Frank, Mona Maggio]

Goal 5: Utilize technology to improve and expand services.

The status update for this goal is addressed in a separate attached memo.

Objective 5.1 -- Provide the ability to accept electronic payments by June 30, 2008.

Objective 5.2 -- Process 70% of all renewal applications on-line by June 30, 2009.

Objective 5.3 -- Process 33% of all new applications on-line by June 30, 2010

Objective 5.4 -- Provide the ability to check the status of all applications online by June 30, 2010.

Goal 6: Maximize the efficiency and effectiveness of the Board's resources.

The productivity targets in each of these objectives were established by projecting future workload based on an evaluation of the trends established in the past five years. These productivity increases are required if the new workload is to be absorbed without either an increase in staffing or reduction in service levels.

Objective 6.1 -- Increase licensing staff productivity 13% by June 30, 2010

With the close of the January – March 2006 quarter, we now have one full year of data available as a baseline measure of productivity. It is important to measure licensing productivity on an annual basis because of the substantial seasonality to the workload.

Methodology

Productivity is defined as the total number of completed applications divided by the total time. The licensing unit has 4.5 personnel years allocated to evaluate applications for registration and licensure. There are 246 working days in a personnel year (52 weeks x 5 days – 14 paid state holidays). Based on 8 hour workdays that allows 1107 total working days for our license evaluators. This figure does not account for vacancies, training time, sick leave, or vacation so the resulting number is expected to understate the actual productivity, but including these confounding variables would make valid year to year comparisons unworkable.

Results for Baseline Period

In the period of April 1, 2005 to March 31, 2006 the license evaluators completed 6377 applications. Based on that performance the license evaluators completed 0.7 applications per work hour.

Productivity Target

To meet the 13% productivity increase target the license evaluators will have to complete .81 applications per work hour.

Objective 6.2 -- Increase enforcement staff productivity in processing consumer complaints 29% by June 30, 2010.

Staff is developing a method to calculate enforcement productivity and expects to have a baseline productivity level available at the next committee meeting.

Objective 6.3 -- Increase examination staff productivity 15% by June 30, 2010.

Staff is developing a method to calculate exam unit productivity and expects to have a baseline productivity level available at the next committee meeting.

Memorandum

To: Budget and Efficiency Committee
Paul Riches, Executive Officer

Date: April 10, 2006

From: Lynné Stiles
Associate Information Systems Analyst
Board of Behavioral Sciences

Telephone (916) 574-7830

Subject **Strategic Plan Update on Goal 5:**
Utilize technology to improve and expand services (i.e., i-Licensing)

OVERVIEW AND BACKGROUND

This memo serves as an update on the status of Goal 5 of the Board's Strategic Plan. This goal calls for the Board to utilize technology to improve and expand services, most notably through the implementation of online services that would enable constituents to perform tasks such as renewing their license and checking the status of an application on our website.

Our current process is paper based where information is received either by mail or fax and staff processes the various materials within our office. Processing a renewal can take 6-8 weeks if all the information is included, and longer if documentation is missing. Processing applications for registration or licensure averages approximately 5 weeks. By implementing online services, we anticipate it will reduce the processing time frames dramatically.

TYPES OF SERVICES

Within this goal are four objectives which when implemented will provide the "online" ability for the following types of services:

- *Accept electronic payments*
- *Renew a license or registration*
- *Submit an application for registration or licensure, and*
- *Check the status of an application.*

OBJECTIVES

The specific objectives and defined terms for implementing this goal are:

- ***Objective 5.1 - Provide the ability to accept electronic payments by June 30, 2008.***

The defined term for "electronic payments" includes the credit card use with minor processing fee for:

- Renewals and delinquent renewals for MFT, LCS, LEP, IMF, ASW
- Applications for Registration and Licensure, Re-examinations
- ASW Extension applications

➤ ***Objective 5.2 – Process 70% of all renewal applications online by June 30, 2009***

The defined term for “renewal applications” relates to:

- Monies for renewals and delinquent renewals for MFT, LCS, LEP, IMF, ASW and CE Provider, and
- Must satisfy renewal requirements for CE and criminal conviction.

➤ ***Objective 5.3 – Process 33% of all new applications online by June 30, 2010***

The defined term for “new applications” relates to:

- Applications for registration and licensure (IMF, ASW, MFT, LCSW, LEP), and
- Applications for CE provider.

➤ ***Objective 5.4 – Provide the ability to check the status of an application online by June 30, 2010***

The defined term for “status of applications” relates to:

- New applications for registration and licensure
- Examination applicants, and
- Renewals.

DCA i-LICENSING PROJECT – STATUS UPDATE

At the Committee’s meeting in January, information was presented regarding the Department of Consumer Affairs (DCA) i-Licensing project which when implemented, will enable the Board to provide many of the services outlined in our Strategic Plan.

Since the Committee’s January meeting, the following updates have taken place on the I-Licensing Project:

- January, 2006
DCA is in the process of preparing a Request for Proposal (RFP) to obtain a vendor / contractor to assist with the i-Licensing project. An RFP is part of the contracting acquisition process for securing an outside vendor/contractor to work with the Department in implementing this project.

Once the contract is executed, DCA will be developing a timeline that will define the various project implementation dates. As was indicated in our January project memo, it is anticipated to take approximately 18 – 24 months to complete the overall i-Licensing project with various Boards being brought on at different intervals.

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RE: Update on Goal 5: Utilize technology to improve and expand services (i.e., i-Licensing)

- February, 2006
The Department of Finance (DOF) advised DCA that the i-Licensing project required an amended Feasibility Study Report (FSR), rather than a Special Project Report (SPR). The amended FSR will update the timetable for the project to begin work in July 2006, rather than in the current fiscal year. As a result of this change in direction from DOF, DCA has requested an extension in submitting the amended FSR and updated Spring Finance Letter (SFL).
- April, 2006
The Board received from DCA's Budget Office estimated costs to fund its share of the i-Licensing Project for FY 2006-07 through 2008-09 and ongoing. The proposed i-Licensing Spring Finance Letter, which is currently being considered by the Legislature, is requesting expenditure authority so the costs do not need to be absorbed.

Until such time as the information is made public to the Legislature, specific costs are confidential. However, the Department is requested an augmentation for the boards, bureaus, and commissions under the DCA not to exceed \$3,697,000 in the Governor's proposed 2006/07 budget. The budget augmentation is also requesting nine positions in the DCA to support the implementation, maintenance and monitoring of the i-Licensing system.

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State of California

Memorandum

To: Budget and Efficiency Committee

Date: April 6, 2006

From: Department of Consumer Affairs
Board of Behavioral Sciences

Telephone: (916) 574-7840
Extension:

Subject: Fee Reduction Concept

Background

The board is financed by fees charged to its applicants and licensees. The board is not supported by any general tax revenue. In the 2004-05 Fiscal Year the board collected revenues of approximately \$5 million and had expenditures of approximately \$4.1 million. The board is projected to have a reserve of approximately \$4.4 million at the end of the 2005-06 Fiscal Year which would fund board operations for slightly less than 12 months based on projected expenditures. In addition, the board's fund made a \$6 million loan to the state General Fund in the 2002-03 Fiscal Year which represents an additional 15 months of operating reserves.

Business and Professions Code 128.5 (attached) requires boards to reduce fees when the reserve exceeds 2 years of expenditures. At present the board's reserve would have to exceed \$9.5 million to trigger this requirement. The General Fund loan is not accounted for in the fund condition analysis and accordingly the board is still well below the 24 month level specified in this statute. However, if current trends continue the board will reach the 24 month threshold in approximately four years.

Fees

Board fees are set by one of two mechanisms:

- Established at a particular level in statute [example: examination fees]
- Established in board regulations within a range set in statute [example: license renewal fees]

The board only has direct control over those fees which establish a range in statute. The most notable of these is the license renewal fee. Renewal fee ranges are established as follows:

License Type	Minimum	Maximum	Current
Marriage and Family Therapist	\$0	\$180	\$130
Licensed Clinical Social Worker	\$0	\$155	\$100
Licensed Educational Psychologist	\$0	\$150	\$80

Approximately 70% of the board's revenue is derived from renewal fees.

Concept

In order to address the increasing fund balance, staff has developed some preliminary estimates regarding the magnitude and duration of a fee reduction program that would reduce the fund balance to an acceptable range (3-6 months operating reserve) without triggering repayment of the general fund loan.

A two year reduction in application and renewal fees as follows would accomplish the objective:

	Current Fee	Initial License	Renewal	Inactive Renewal
MFT	\$130	\$40	\$40	\$20
LCSW	\$100	\$30	\$30	\$15
LEP	\$80	\$20	\$20	\$10
PCE	\$200	\$50	\$50	n/a

These reductions would reduce revenue over a two year period by approximately \$3.6 million. Any such reductions would have to be made in regulation by the board. Staff would suggest that fee reductions be limited to a two-year period and would revert to current levels at the end of that two year period.

Given the timeframes required for passing a regulation (which is necessary to make the fee changes) and the administrative efforts required to implement a fee reduction, staff does not anticipate a fee reduction could occur until July 1, 2007 at the earliest.

Mental Health Professionals Scholarship Program

Staff suggests that during this period of fee reduction the surcharge assessed to license renewals be increased to entirely or partially offset the reduced licensing fees. This would provide significantly greater revenue to the program and enable it to support more future professionals. This would require a legislative change as the surcharge provision is in statute, not board regulations.

Staff Recommendations

The committee recommend to the board to direct staff to prepare a draft fee reduction regulation.

The committee recommend to the board to sponsor legislation that would direct 50% of the total revenue lost to the fee reduction to the Licensed Mental Health Services Provider Education Program through an increase in the license renewal surcharge.

Attachments

Text of AB 938

Text of Business and Professions Code Sections and Board Regulations Relating to Fees

Current and Projected Fund Condition Analyses

Proposed Fee Revenue Analysis

Attachment A

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Assembly Bill No. 938

CHAPTER 437

An act to add Sections 2987.2, 4984.75, and 4996.65 to the Business and Professions Code, and to add Article 4 (commencing with Section 128454) to Chapter 5 of Part 3 of Division 104 of the Health and Safety Code, relating to health professions.

[Approved by Governor September 20, 2003. Filed
with Secretary of State September 22, 2003.]

LEGISLATIVE COUNSEL'S DIGEST

AB 938, Yee. Mental health professions: educational loan reimbursement: funding.

Existing law requires the Office of Statewide Health Planning and Development to establish a nonprofit public benefit corporation known as the Health Professions Education Foundation to perform various duties with respect to implementing health professions scholarship and loan programs.

Existing law provides for the Registered Nurse Education Program within the foundation under which persons who agree in writing prior to graduation to serve in an eligible county health facility, an eligible state-operated health facility, or a health manpower shortage area are eligible for scholarship and loan repayment. Existing law establishes in the State Treasury the Registered Nurse Education Fund and provides for the appropriation of money in the fund annually in the Budget Act for purposes of the Registered Nurse Education Program.

This bill would similarly establish the Licensed Mental Health Service Provider Education Program. The bill would require the foundation to develop the program, as prescribed, to provide grants to licensed mental health service providers, as defined, who provide direct patient care in a publicly funded facility or a mental health professional shortage area, as defined.

Existing law provides for the licensure and regulation of psychologists by the Board of Psychology and marriage and family therapists and licensed clinical social workers by the Board of Behavioral Sciences. Existing law requires these regulatory boards to charge license renewal fees.

This bill would require these boards to charge these licensees, at the time of license renewal, an additional specified assessment fee. It would require the boards to transfer the fee amounts to the Controller for deposit in the Mental Health Practitioner Education Fund established

under the bill. Moneys in the fund would be available, upon appropriation by the Legislature, for expenditure by the office for the purposes of the Licensed Mental Health Provider Education Program.

The people of the State of California do enact as follows:

SECTION 1. The Legislature finds and declares all of the following:

(a) An adequate supply of licensed mental health service providers is critical to ensuring the health and well-being of the citizens of California, particularly those who live in multicultural, linguistically diverse, and medically underserved areas.

(b) The California Mental Health Planning Council has identified the shortage of human resources at all levels as one of the most urgent issues facing the mental health system. The shortage is most acute for child psychiatrists, licensed clinical social workers, and especially for multilingual and multicultural staff in all mental health occupations.

(c) In an effort to address the crisis facing the mental health system, the California Mental Health Planning Council developed the Human Resources Project that is directed by its Human Resources Committee. Beginning in 2001, the project convened focus groups targeting social workers from three of the most prevalent ethnic communities: Latino, Asian/Pacific Islander, and African-American. The focus groups were conducted in collaboration with the California Institute for Mental Health and funded by the State Department of Mental Health and the Zellerbach Family Fund.

(d) The Human Resources Project's September 2002 report entitled "Human Resources Pilot Ethnic Focus Group Project: Summary of Recommendations" found that financial barriers to practice was the primary reason cited by the participants. All participant groups indicated that they had encountered serious difficulty in meeting the expenses of graduate school while struggling with living and child care expenses. All groups advocated for additional forms of financial assistance, like the loan forgiveness programs currently available to doctors and nurses.

SEC. 2. Section 2987.2 is added to the Business and Professions Code, to read:

2987.2. In addition to the fees charged pursuant to Section 2987 for the biennial renewal of a license, the board shall collect an additional fee of ten dollars (\$10) at the time of renewal. The board shall transfer this amount to the Controller who shall deposit the funds in the Mental Health Practitioner Education Fund.

SEC. 3. Section 4984.75 is added to the Business and Professions Code, to read:



4984.75. In addition to the fees charged pursuant to Section 4984.7 for the biennial renewal of a license pursuant to Section 4984, the board shall collect an additional fee of ten dollars (\$10) at the time of renewal. The board shall transfer this amount to the Controller who shall deposit the funds in the Mental Health Practitioner Education Fund.

SEC. 4. Section 4996.65 is added to the Business and Professions Code, to read:

4996.65. In addition to the fees charged pursuant to Section 4996.6 for the biennial renewal of a license, the board shall collect an additional fee of ten dollars (\$10) at the time of renewal. The board shall transfer this amount to the Controller who shall deposit the funds in the Mental Health Practitioner Education Fund.

SEC. 5. Article 4 (commencing with Section 128454) is added to Chapter 5 of Part 3 of Division 104 of the Health and Safety Code, to read:

Article 4. Licensed Mental Health Service Provider Education Program

128454. (a) There is hereby created the Licensed Mental Health Service Provider Education Program within the Health Professions Education Foundation.

(b) For purposes of this article, the following definitions shall apply:

(1) "Licensed mental health service provider" means a psychologist, marriage and family therapist, and licensed clinical social worker.

(2) "Mental health professional shortage area" means an area designated as such by the Health Resources and Services Administration (HRSA) of the United States Department of Health and Human Services.

(c) Commencing January 1, 2005, any licensed mental health service provider who provides direct patient care in a publicly funded facility or a mental health professional shortage area may apply for grants under the program to reimburse his or her educational loans related to a career as a licensed mental health service provider.

(d) The Health Professions Education Foundation shall make recommendations to the director of the office concerning all of the following:

(1) A standard contractual agreement to be signed by the director and any licensed mental health service provider who is serving in a publicly funded facility or a mental health professional shortage area that would require the licensed mental health service provider who receives a grant under the program to work in the publicly funded facility or a mental health professional shortage area for at least one year.



(2) The maximum allowable total grant amount per individual licensed mental health service provider.

(3) The maximum allowable annual grant amount per individual licensed mental health service provider.

(e) The Health Professions Education Foundation shall develop the program, which shall comply with all of the following requirements:

(1) The total amount of grants under the program per individual licensed mental health service provider shall not exceed the amount of educational loans related to a career as a licensed mental health service provider incurred by that provider.

(2) The program shall keep the fees from the different licensed providers separate to ensure that all grants are funded by those fees collected from the corresponding licensed provider groups.

(3) A loan forgiveness grant may be provided in installments proportionate to the amount of the service obligation that has been completed.

(4) The number of persons who may be considered for the program shall be limited by the funds made available pursuant to Section 128458.

128456. In developing the program established pursuant to this article, the Health Professions Education Foundation shall solicit the advice of representatives of the Board of Behavioral Science Examiners, the Board of Psychology, the State Department of Mental Health, the California Mental Health Directors Association, the California Mental Health Planning Council, professional mental health care organizations, the California Healthcare Association, the Chancellor of the California Community Colleges, and the Chancellor of the California State University. The foundation shall solicit the advice of representatives who reflect the demographic, cultural, and linguistic diversity of the state.

128458. There is hereby established in the State Treasury the Mental Health Practitioner Education Fund. The moneys in the fund, upon appropriation by the Legislature, shall be available for expenditure by the Office of Statewide Health Planning and Development for purposes of this article.



Attachment B

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Statutes and Regulations Relating to BBS Fees

Business and Professions Code

128.5. (a) Notwithstanding any other provision of law, if at the end of any fiscal year, an agency within the Department of Consumer Affairs, except the agencies referred to in subdivision (b), has unencumbered funds in an amount that equals or is more than the agency's operating budget for the next two fiscal years, the agency shall reduce license or other fees, whether the license or other fees be fixed by statute or may be determined by the agency within limits fixed by statute, during the following fiscal year in an amount that will reduce any surplus funds of the agency to an amount less than the agency's operating budget for the next two fiscal years.

(b) Notwithstanding any other provision of law, if at the end of any fiscal year, the California Architects Board, the Board of Behavioral Science Examiners, the Veterinary Medical Board, the Court Reporters Board of California, the Medical Board of California, the Board of Vocational Nursing and Psychiatric Technicians, or the Bureau of Security and Investigative Services has unencumbered funds in an amount that equals or is more than the agency's operating budget for the next two fiscal years, the agency shall reduce license or other fees, whether the license or other fees be fixed by statute or may be determined by the agency within limits fixed by statute, during the following fiscal year in an amount that will reduce any surplus funds of the agency to an amount less than the agency's operating budget for the next two fiscal years.

205. (a) There is in the State Treasury the Professions and Vocations Fund. The fund shall consist of the following special funds:

- (1) Accountancy Fund.
- (2) California Board of Architectural Examiners' Fund.
- (3) Athletic Commission Fund.
- (4) Barbering and Cosmetology Contingent Fund.
- (5) Cemetery Fund.
- (6) Contractors' License Fund.
- (7) State Dentistry Fund.
- (8) State Funeral Directors and Embalmers Fund.
- (9) Guide Dogs for the Blind Fund.
- (10) Bureau of Home Furnishings and Thermal Insulation Fund.
- (11) California Board of Architectural Examiners-Landscape Architects Fund.
- (12) Contingent Fund of the Medical Board of California.
- (13) Optometry Fund.
- (14) Pharmacy Board Contingent Fund.
- (15) Physical Therapy Fund.
- (16) Private Investigator Fund.
- (17) Professional Engineers' and Land Surveyors' Fund.
- (18) Consumer Affairs Fund.
- (19) Behavioral Sciences Fund.**
- (20) Licensed Midwifery Fund.
- (21) Court Reporters' Fund.
- (22) Structural Pest Control Fund.
- (23) Veterinary Medical Board Contingent Fund.
- (24) Vocational Nurses Account of the Vocational Nursing and Psychiatric Technicians Fund.
- (25) State Dental Auxiliary Fund.
- (26) Electronic and Appliance Repair Fund.
- (27) Geology and Geophysics Fund.
- (28) Dispensing Opticians Fund.
- (29) Acupuncture Fund.
- (30) Hearing Aid Dispensers Fund.
- (31) Physician Assistant Fund.

- (32) Board of Podiatric Medicine Fund.
- (33) Psychology Fund.
- (34) Respiratory Care Fund.
- (35) Speech-Language Pathology and Audiology Fund.
- (36) Board of Registered Nursing Fund.
- (37) Psychiatric Technician Examiners Account of the Vocational Nursing and Psychiatric Technicians Fund.
- (38) Animal Health Technician Examining Committee Fund.
- (39) Structural Pest Control Education and Enforcement Fund.
- (40) Structural Pest Control Research Fund.

(b) For accounting and recordkeeping purposes, the Professions and Vocations Fund shall be deemed to be a single special fund, and each of the several special funds therein shall constitute and be deemed to be a separate account in the Professions and Vocations Fund. Each account or fund shall be available for expenditure only for the purposes as are now or may hereafter be provided by law.

Title 16, California Code of Regulations

§1816. RENEWAL FEES

(a) The biennial renewal fee for a marriage and family therapist is one hundred fifty dollars (\$150.00). For those persons whose license expires on or after July 1, 1998, the biennial renewal fee shall be one hundred thirty dollars (\$130.00) except for the period of time in subsection (h).

(b) The biennial renewal fee for a licensed clinical social worker is one hundred fifty dollars (\$150.00). For those persons whose license expires on or after July 1, 1998, the biennial renewal fee shall be one hundred dollars (\$100.00) except for the period of time in subsection (i).

(c) The biennial renewal fee for a licensed educational psychologist is eighty dollars (\$80.00) for each person whose license expires on or after July 1, 1998 except for the period of time in subsection (j).

(d) The biennial renewal fee for a board-approved continuing education provider is two hundred dollars (\$200.00).

(e) The annual renewal fee for intern registration is seventy-five dollars (\$75.00).

(f) The annual renewal fee for associate clinical social worker registration is seventy-five dollars (\$75.00).

(g) The fee for associate clinical social worker extension is fifty dollars (\$50.00).

(h) For the period of January 1, 2001 through December 31, 2002, the biennial renewal fee for a marriage and family therapist is twenty-five dollars (\$25.00).

(i) For the period of January 1, 2001 through December 31, 2002, The biennial renewal fee for a licensed clinical social worker is twenty-five dollars (\$25.00).

(j) For the period of January 1, 2001 through December 31, 2002, The biennial renewal fee for a licensed educational psychologist is twenty-five dollars (\$25.00).

§1816.1. INITIAL LICENSE AND REGISTRATION FEES

(a) On or after July 1, 1998, the fee for issuance of the initial marriage and family therapist license shall be one hundred thirty dollars (\$130.00).

(b) On or after July 1, 1998, the fee for issuance of the initial clinical social worker license shall be one hundred dollars (\$100.00).

(c) On or after July 1, 1998, the fee for issuance of the initial educational psychologist license shall be eighty dollars (\$80.00).

(d) The fee for issuance of the initial intern registration shall be seventy-five dollars (\$75.00).

(e) The fee for issuance of the initial associate clinical social worker registration shall be seventy-five dollars (\$75.00).

§1816.2. WRITTEN EXAMINATION AND RE-EXAMINATION FEES

(a) The examination and re-examination fee for the standard written examination of the licensed clinical social worker shall be one hundred dollars (\$100.00).

(b) The examination and re-examination fee for the written clinical vignette examination of the licensed clinical social worker shall be one hundred dollars (\$100.00).

(c) The examination and re-examination fee for the standard written examination of the marriage and family therapist shall be one hundred dollars (\$100.00).

(d) The examination and re-examination fee for the written clinical vignette examination of the marriage and family therapist shall be one hundred dollars (\$100.00).

(e) The examination and re-examination fee for the written examination of the licensed educational psychologist shall be one hundred dollars (\$100.00).

§1816.3. EXAMINATION RESCORING FEES

The fee for rescoring any marriage and family therapist, licensed clinical social worker, or licensed educational psychologist written examination shall be twenty dollars (\$20.00).

§1816.4. EXAMINATION APPLICATION FEES

(a) The examination application fee for the marriage and family therapist shall be one hundred dollars (\$100.00).

(b) The examination application fee for the licensed clinical social worker shall be one hundred dollars (\$100.00).

(c) The examination application fee for the licensed educational psychologist shall be one hundred dollars (\$100.00).

§1816.5. REPLACEMENT AND CERTIFICATION FEES

(a) The fee for issuance of any replacement registration, license, or certificate shall be twenty dollars (\$20.00).

(b) The fee for issuance of a certificate or letter of good standing shall be twenty-five dollars (\$25.00).

§1816.6. INACTIVE LICENSE FEES

(a) The fee for issuance of the inactive marriage and family therapist license shall be sixty-five dollars (\$65.00) except for the period of time in subsection (d).

(b) The fee for issuance of the inactive licensed clinical social worker license shall be fifty dollars (\$50.00) except for the period of time in subsection (e).

(c) The fee for issuance of the inactive licensed educational psychologist license shall be forty dollars (\$40.00) except for the period of time in subsection (f).

(d) For the period of January 1, 2001 through December 31, 2002, the fee for issuance of the inactive marriage and family therapist license shall be twelve dollars and fifty cents (\$12.50).

(e) For the period of January 1, 2001 through December 31, 2002, the fee for issuance of the inactive licensed clinical social worker license shall be twelve dollars and fifty cents (\$12.50).

(f) For the period of January 1, 2001 through December 31, 2002, the fee for issuance of the inactive licensed educational psychologist license shall be twelve dollars and fifty cents (\$12.50).

§1816.7. DELINQUENT LICENSE FEES

(a) The delinquency fee for the marriage and family therapist license shall be sixty-five dollars (\$65.00) except for the period of time in subsection (d).

(b) The delinquency fee for the licensed clinical social worker license shall be fifty dollars (\$50.00) except for the period of time in subsection (e).

(c) The delinquency fee for the licensed educational psychologist license shall be forty dollars (\$40.00) except for the period of time in subsection (f).

(d) For the period of January 1, 2001 through December 31, 2002, the delinquency fee for the marriage and family therapist license shall be twenty-five dollars (\$25.00).

(e) For the period of January 1, 2001 through December 31, 2002, the delinquency fee for the licensed clinical social worker license shall be twenty-five dollars (\$25.00).

(f) For the period of January 1, 2001 through December 31, 2002, the delinquency fee for the licensed educational psychologist license shall be twenty-five dollars (\$25.00).

§1819.1. CONTINUING EDUCATION PROVIDER FEES

The application fee for board approval as a continuing education provider is two hundred dollars (\$200.00). This fee also covers the issuance of the initial two-year continuing education provider approval.

Attachment C

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**BOARD OF BEHAVIORAL SCIENCES
ANALYSIS OF PROPOSED FEE DECREASE**

at CURRENT fees								
REVENUE CATEGORIES	FEES	Actual	Estimated Workload				Estimated Revenue	
		2004/2005	2005/2006	2006/2007	2007/2008	2008/2009	2007/2008	2008/2009
<u>MFT</u>								
Initial License - MFT	\$130.00	1,015	1,050	1,075	1,080	1,086	\$140,449	\$141,151
Biennial Renewal	\$130.00	10,158	10,150	10,145	10,196	10,247	\$1,325,444	\$1,332,071
Inactive Renewal	\$65.00	2,129	2,150	2,175	2,186	2,197	\$142,082	\$142,792
<u>LCSW</u>								
Initial License - LCS	\$100.00	494	500	505	508	510	\$50,753	\$51,006
Biennial Renewal	\$100.00	5,802	5,800	5,800	5,829	5,858	\$582,900	\$585,815
Inactive Renewal	\$50.00	1,092	1,100	1,125	1,131	1,136	\$56,531	\$56,814
<u>LEP</u>								
Initial License - LEP	\$80.00	54	55	57	57	58	\$4,583	\$4,606
Biennial Renewal	\$80.00	650	625	615	618	621	\$49,446	\$49,693
Inactive Renewal	\$40.00	124	128	130	131	131	\$5,226	\$5,252
<u>PCE</u>								
Application - PCE	\$200.00	278	275	285	286	288	\$57,285	\$57,571
Renewal - Provider CE	\$200.00	865	850	855	859	864	\$171,855	\$172,714
RENEWAL REVENUE							\$2,586,553	\$2,599,486

Note: Assumes a .5% increase in Workload.

at PROPOSED fee level

REVENUE CATEGORIES	FEES	Actual	Estimated Workload				Estimated Revenue	
		2004/2005	2005/2006	2006/2007	2007/2008	2008/2009	2007/2008	2008/09
<u>MFT</u>								
Initial License - MFT	\$40.00	1,015	1,050	1,075	1,080	1,086	\$43,215	\$43,431
Biennial Renewal	\$40.00	10,158	10,150	10,145	10,196	10,247	\$407,829	\$409,868
Inactive Renewal	\$20.00	2,129	2,150	2,175	2,186	2,197	\$43,718	\$43,936
<u>LCSW</u>								
Initial License - LCS	\$30.00	494	500	505	508	510	\$15,226	\$15,302
Biennial Renewal	\$30.00	5,802	5,800	5,800	5,829	5,858	\$174,870	\$175,744
Inactive Renewal	\$15.00	1,092	1,100	1,125	1,131	1,136	\$16,959	\$17,044
<u>LEP</u>								
Initial License - LEP	\$20.00	54	55	57	57	58	\$1,146	\$1,151
Biennial Renewal	\$20.00	650	625	615	618	621	\$12,362	\$12,423
Inactive Renewal	\$10.00	124	128	130	131	131	\$1,307	\$1,313
<u>PCE</u>								
Application - PCE	\$50.00	278	275	285	286	288	\$14,321	\$14,393
Renewal - Provider CE	\$50.00	865	850	855	859	864	\$42,964	\$43,179
RENEWAL REVENUE								
							\$773,915	\$777,785

Note: Assumes a .5% increase in Workload.

ESTIMATED		
Annual Revenue Decrease		
	2007/08	2008/09
	\$1,812,638	\$1,821,701

Attachment D

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BOARD OF BEHAVIORAL SCIENCE

ANALYSIS OF FUND CONDITION

(Dollars in Thousands)

	Actual 2004-05	2005-06	2006-07	2007-08	2008-09	2009-10
BEGIN. RESERVE, JULY 1	3,008	4,090	4,506	4,833	3,281	1,616
PRIOR YEAR ADJUSTMENTS	184					
TOTAL ADJUSTED RESERVES	3,192	4,090	4,506	4,833	3,281	1,616
REVENUE						
Fees	4,984	5,143	5,142	5,168	5,194	5,220
Proposed Fee Reduction				(1,813)	(1,822)	
Interest	92	82	90	97	66	32
Transfers-In (TEALE)	6					
TOTAL REV. AND TRANSFERS	5,082	5,225	5,232	3,451	3,437	5,252
TOTAL RESOURCES	8,274	9,315	9,738	8,284	6,719	6,867
EXPENDITURES						
Program Expenditures	4,184	4,809	4,905	5,003	5,103	5,205
Equity Claims (State Operations)	0	0	0	0	0	0
TOTAL EXPENDITURES	4,184	4,809	4,905	5,003	5,103	5,205
RESERVE, JUNE 30	4,090	4,506	4,833	3,281	1,616	1,662
MONTHS IN RESERVE	10.2	11.0	11.6	7.7	3.6	3.8

NOTES:

A. WORKLOAD AND REVENUE PROJECTIONS ARE REALIZED (.5%)

B. EXPENDITURE GROWTH PROJECTED AT 2% BEGINNING 06/07

BOARD OF BEHAVIORAL SCIENCES

ANALYSIS OF FUND CONDITION at CURRENT FEE LEVELS

(Dollars in Thousands)

	Actual 2004-05	2005-06	2006-07	2007-08	2008-09	2009-10
BEGIN. RESERVE, JULY 1	3,008	4,090	4,506	4,833	5,066	5,202
PRIOR YEAR ADJUSTMENTS	177					
TOTAL ADJUSTED RESERVES	3,185	4,090	4,506	4,833	5,066	5,202
REVENUE						
Fees	4,990	5,143	5,142	5,168	5,194	5,220
Interest	92	82	90	97	102	105
Transfers-In (TEALE)	6					
TOTAL REV. AND TRANSFERS	5,088	5,225	5,232	5,264	5,295	5,325
TOTAL RESOURCES	8,273	9,315	9,738	10,097	10,361	10,527
EXPENDITURES						
Program Expenditures	4,183	4,809	4,905	5,003	5,103	5,205
Equity Claims (State Operations)	0	0	0	0	0	0
TOTAL EXPENDITURES	4,183	4,809	4,905	5,003	5,103	5,205
RESERVE, JUNE 30	4,090	4,506	4,833	5,094	5,258	5,322
MONTHS IN RESERVE	10.2	11.0	11.6	12.0	12.2	12.3

NOTES:

A. WORKLOAD AND REVENUE PROJECTIONS ARE REALIZED (.5%)

B. EXPENDITURE GROWTH PROJECTED AT 2% BEGINNING 06/07

State of California

M e m o r a n d u m

To: Budget and Efficiency Committee

Date: April 5, 2006

From: Paul Riches

Telephone: (916) 574-7840
Extension:

Subject: Budget Update

Current Year Budget Update

Attached to this memo are expenditure and revenue reports for the 2006-06 Fiscal Year. The board continues to be operating well within its budget and can expect to revert a significant amount of revenue from this year to the Behavioral Sciences Fund.

Budget Change Proposals

The state budget process is beginning again for the 2007-2008 Fiscal Year and the board must submit preliminary budget change proposals (BCPs) to the Department of Consumer Affairs for any changes in that budget. Staff has identified two areas that will require budget change proposals.

First, is the addition of two enforcement analysts. The board's enforcement analysts are currently maintaining a caseload of over 100 cases each. This is far too heavy a caseload to be sustained over the long term. Two additional analysts would reduce caseloads to approximately 50 cases per analyst. That is a high but manageable caseload

Second, the board will need to begin conducting an occupational analysis for the Licensed Educational Psychology exam in 2008.

BOARD OF BEHAVIORAL SCIENCES

EXPENDITURE REPORT FY 2005/2006

OBJECT DESCRIPTION	FY 2004/2005	FY 2005/2006			
	ACTUAL EXPENDITURES	BUDGET ALLOTMENT	CURRENT YEAR AS OF 2/28/06	PROJECTIONS TO YEAR END	UNENCUMBERED BALANCE
PERSONAL SERVICES					
Salary & Wages (Civ Svc Perm)	1,005,615	1,190,617	692,539	1,135,000	55,617
Salary & Wages (Stat Exempt)	82,863	81,420	55,636	86,166	(4,746)
Temp Help (907)(Seasonals)	27,338	14,105	18,787	30,000	(15,895)
Temp Help (915)(Proctors)	0	19,444	0	0	19,444
Board Memb (Per Diem)	9,800	12,900	5,300	10,000	2,900
Overtime	1,399	7,533	4,100	7,533	0
Totals Staff Benefits	490,027	507,933	312,978	510,000	(2,067)
Salary Savings	0	(54,514)			(54,514)
TOTALS, PERSONAL SERVICES	1,617,042	1,779,438	1,089,340	1,778,699	739
OPERATING EXP & EQUIP					
Fingerprint Reports	4,766	162,954	2,178	5,000	157,954
General Expense	40,542	52,416	30,777	50,000	2,416
Printing	45,078	85,377	40,335	60,000	25,377
Communication	9,232	24,460	5,241	10,000	14,460
Postage	71,831	97,944	64,638	90,000	7,944
Travel, In State	50,908	54,082	39,066	54,082	0
Travel, Out-of-State	0	0	0	0	0
Training	12,652	15,288	14,644	15,000	288
Facilities Operations	190,379	207,867	100,348	200,000	7,867
C&P Services - Interdept.	2,059	25,833	0	2,000	23,833
C&P Services-Ext (Hutton)	16,595	9,119	3,025	16,000	(6,881)
DEPARTMENTAL PRORATA					
DP Billing	284,922	252,057	168,038	252,057	0
Indirect Distribution Costs	291,069	279,388	186,258	279,388	0
Communication/Educ. Division	14,700	16,091	10,727	16,091	0
D of I Prorata	8,177	7,854	5,237	7,854	0
Interagency Services (OER IACs)	194,926	0	1,200	194,000	(194,000)
Consolidated Data Services	4,499	20,250	1,704	6,000	14,250
Data Processing (Maint,Supplies,Contract)	10,655	4,383	9,888	13,000	(8,617)
Central Admin. Svcs - Pro Rat	159,995	146,345	109,758	146,345	0
EXAM EXPENSES					
Exam Site Rental	80,028	192,079	41,544	100,000	92,079
Exam Contract (Thomson) (404.00)	332,191	277,744	196,866	375,000	(97,256)
Expert Examiners (404.03)	290,841	448,223	209,374	315,000	133,223
ENFORCEMENT					
Attorney General	257,656	517,625	172,019	400,000	117,625
Office of Admin. Hearing	45,395	149,421	15,510	80,000	69,421
Court Reporters	7,968	0	1,526	10,000	(10,000)
Evidence/Witness Fee:	17,194	59,247	27,457	45,000	14,247
Division of Investigator	66,333	42,788	21,439	42,788	0
Minor Equipment (226)	82,704	37,100	11,618	37,000	100
Major Equipment	31,034	10,000	0	5,000	5,000
TOTAL, OE&E	2,621,479	3,195,935	1,490,412	2,826,605	369,330
TOTAL EXPENDITURES	\$4,238,521	\$4,975,373	\$2,579,752	\$4,605,304	\$370,069
Fingerprints	(4,512)	(150,000)	2,688	(5,000)	(147,312)
Other Reimbursemen	(22,772)	(26,000)	9,100	(26,000)	(16,900)
Unscheduled Reimbursement	(27,826)	0	11,708	(30,000)	11,708
Total Reimbursement:	(55,110)	(176,000)	23,496	(61,000)	(152,504)
NET APPROPRIATION	\$4,183,411	\$4,799,373	\$2,603,248	\$4,544,304	\$217,565